



# 17<sup>th</sup> Quarterly Progress Report

Oct to Dec, 2011



A Project of Government of Bihar,  
State Rural Livelihoods Mission, Bihar  
Bihar Rural Livelihoods Promotion Society



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## *Executive Summary*

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State level workshop on “Zero Budget Natural Farming” organized by JEEViKA was a reverberating success with presence of renowned agriculturalist Shri Subhash Palekar and participation of over 1800 women farmers, government officials and Non Government organizations (NGO) held at Shri Krishana Memorial Hall from 28<sup>th</sup> Nov to 1<sup>st</sup> Dec 2011.

In Institution Building & Capacity Building, the theme focussed on capacitating the training pool by organizing various trainings on Participatory Training Methodology (PTM) & Participatory Rural Appraisal (PRA) at Sahbhagi Shikshan Kendra (SSK), Lucknow. Exposures cum training programmes were also organized for the training pool staff to Society for Elimination of Rural Poverty (SERP), Andhra Pradesh for learning the processes of Custer Level Federation formation and nurturing.

With an objective of developing Micro plan in a more sustained and participatory way, training was imparted to 167 Community Mobilizers on Micro planning at Self Help Group (SHG) level. Training was also conducted for 476 Community Mobilizers on maintenance of books of records at Self Help Group level. Creation of institutional arrangement and stocking of stationary at all important banks showed an incremental lending of Rs. 8.61 crore in this quarter. It was also marked with breaking of deadlock with different banks in Kosi region. First draft

of accounting manual for Self Help Groups and Village Organizations has also been developed in this quarter.

The Livelihoods theme focussed on diversifying and intensifying agricultural processes by introducing improved agricultural practices of mixed cropping inter cropping and zero budget natural farming.

Eighteen producer groups of agarbatti (incense stick) producers have been formed in Gaya and Nalanda.

Looking into the power crisis situation in rural areas, the project for the first time introduced the facility of providing solar lanterns to 500 households in Dharhar Jamuniya village of Dhamdaha block. The intervention has been developed as an enterprise model where Village Organization (VO) is providing solar lantern charging, repair and maintenance facility to the villagers.

Successful Jobs sector campaign was organized across seven districts which mobilized more than 38,000 rural youths. Twenty eight thousand five hundred and sixty one (28561) youth data sheet have been collected by Job Resource Persons by Dec'11. Out of the 407 youths trained by Construction Industry Development Council (CIDC), 208 (51%) have been placed. A total of 1835 youths have been placed till Dec, 2011.

Training cum orientation programme was organised for staff and MGNREGA employees to increase participation of women members in the Gram Sabha meetings scheduled on 2<sup>nd</sup> Oct 2011. Gram Sabha meetings witnessed participation of over 12000 women members across 5 blocks in 30 Panchayats following which 8100 individual work plans were submitted by women members under MGNREGA for approval at Gram Sabha.

A community managed Nutrition Care Centre for pregnant women, lactating mothers & children below 5 years was started in Alauli Block of Khagaria district.

During this quarter, 227 new Village Organizations initiated health savings and an amount of Rs. 2.66 crore has been mobilized as health savings.

During this quarter, 114 backlog positions were filled by waitlisted candidates. 1547 shortlisted candidates cleared for second round of selection process for the post of Community Coordinators.

In Monitoring & Evaluation, the transition from manual books of records to electronic books of records started with procurement of

laptops, 20 bookkeepers have also been imparted training at the level of village organization.

GfK Mode selected for conducting impact evaluation of 180 Panchayats across 7 districts has completed its first round of survey in 450 villages in the concerned districts.

ICON Communications, New Delhi conducted communication need assessment of staff and communities by organizing training need analysis, secondary data analysis and communication need assessment based on Knowledge Attitude and Practice (KAP) for identifying gaps and developing strategy for various stakeholders of the project, thus providing shape to the Behaviour Change Communication initiatives of the communication theme.

Communication theme also initiated an innovative measure of nurturing culture as livelihoods. A baseline & Knowledge Attitude and Practice (KAP) study was done for identification of artists in 9 districts following which 1200 artists associated with different art forms were identified in 95 villages of various project areas.

## Institution & Capacity Building

In the third quarter of FY 2011-12, the theme focused in developing Cluster Level Federation. For this exposure cum training programme was organized for training pool staff and community cadre at Society for Elimination of Rural Poverty (SERP), Andhra Pradesh for learning the processes of CLF formation and its nurturing. Training pool staff and community cadre also attended training on Participatory Training Methodology in 2 batches held at Sahbhagi Shikshan Kendra, Lucknow for enhancement of their capacities to work efficiently in field.

### SHG FORMATION

Table 1 shows that a total of 2527 SHGs have been formed in the project districts during this quarter. Out of the 2527 SHGs 87% of the SHGs have been formed by the project staff and only 13% i.e. 327 SHGs out of the total have been formed by the CRPs through mobilization drive in 2 districts, involving 26 teams.

Table1: Status of SHG formation and CRP drive

District	Total no. of SHGs formed	No. of SHGs formed by the Staff	No. of SHGs formed by SHG CRPs	No. of CRP teams involved
Gaya	516	516	0	0
Madhubani	310	310	0	0
Nalanda	560	386	174	16
Muzaffarpur	489	336	153	10
Khagaria	186	186	0	0
Purnia	217	217	0	0
Kosi	249	249	0	0
<b>Total</b>	<b>2527</b>	<b>2200</b>	<b>327</b>	<b>26</b>

### SHG Training

A total of 2825 SHGs were given training on Module1, 2697 SHGs on Module 2, 2532 SHGs on Module 3 and 2291 SHGs on Module 4. All these village level trainings were given by the project staff.

Table2: Status of SHG Training

District	No. of SHG trained (All Modules)			
	Module 1	Module 2	Module 3	Module 4
Gaya	543	567	639	579
Madhubani	760	730	536	524
Nalanda	239	233	194	163
Muzaffarpur	445	408	467	405
Khagaria	199	245	196	195
Purnia	323	263	224	276
Kosi	316	251	276	149
<b>Total</b>	<b>2825</b>	<b>2697</b>	<b>2532</b>	<b>2291</b>

### VILLAGE ORGANIZATION FORMATION

During this quarter a total of 342 VOs were formed of which 19 VOs (approx. 6%) were formed by CRPs through CRP mobilization drive in Muzaffarpur by involving 10 CRP teams. Remaining 323 VOs (approx. 94%) were formed by the project staff. Table 3 shows that district Gaya has formed maximum VOs (78 in no.) followed by Muzaffarpur with 65 VOs and Nalanda with 59 VOs. Saharsha reports least number of VOs formed during this quarter with 25 VOs only.

**Table3: Status of VO formation and CRP drive**

District	Total no. of VOs formed	No. of VOs formed by the Staff	No. of VOs formed by VO CRPs	No. of CRP teams involved
Gaya	78	78	0	0
Madhubani	36	36	0	0
Nalanda	59	59	0	0
Muzaffarpur	65	46	19	10
Khagaria	41	41	0	0
Purnia	38	38	0	0
Kosi	25	25	0	0
<b>Total</b>	<b>342</b>	<b>323</b>	<b>19</b>	<b>10</b>

### Village Organization - Capacity Building

A total of 370 VOs were given training on Module1, 384 VOs on Module 2 and 275 VOs on Module 3. All these trainings were imparted by the project staff.

**Table4: Status of VO Training and Exposure Visits**

District	No. of VOs trained (All Modules)			Exposure Visits
	M1	M2	M3	
Gaya	68	73	47	19
Madhubani	94	92	81	26
Nalanda	47	42	32	37
Muzaffarpur	46	64	33	16
Khagaria	44	39	34	8
Purnia	59	66	39	22
Kosi	12	8	9	0
<b>Total</b>	<b>370</b>	<b>384</b>	<b>275</b>	<b>128</b>

Further, 128 VOs also got exposure to the best practicing VOs across the districts.

### TRAINING POOL STAFF- CAPACITY BUILDING

#### Training of Staff on Participatory Training Methodology

Twenty six training pool staff comprising mainly of the Area Coordinators and Community Coordinators attended an 8 day training on “Participatory Training Methodology” (PTM) held at Sahbhagi Shikshan Kendra, Lucknow. The training focussed on building clarity on participatory training methodologies, different tools and techniques required for designing training for the community, their institutions and staff.

These learning would be utilized for imparting training to community cadre and other project staff on PTM.

#### Training of CRPs on Participatory Training Methodology

Twenty four Master Trainer-Community Resource Persons (MT-CRPs) from Muzaffarpur, Gaya and Purnia attended a 5 day Training programme on Participatory Training Methodology (PTM) held at Sahbhagi Shikshan Kendra, Lucknow. The training focussed on the concepts of PTM, appropriate training methods, tools & techniques of PTM, and understanding of self as a participatory facilitator. This will enhance their training imparting abilities and further help in evolving a better community institution.

#### Training of CRPs on Participatory Rural Appraisal

Twelve CMs and 38 CRPs attended a 4 day training programme on Participatory Rural Appraisal (PRA) from six districts held at Sahbhagi Shikshan Kendra, Lucknow in two batches. The training focussed on building clarity about data collection, presentation, analysis and interpretation by using different PRA tools.

The participants shared their learning from the training programme and prepared an action plan for implementation of their learning in the field. They will form cluster level PRA teams to cover the left out poor through social mapping.

#### Training cum Exposure Visit to SERP

During this quarter 24 MT CRPs and 11 project staff attended a 5 days training cum exposure visit at SERP - Andhra Pradesh for developing their understanding about VOs, graduation of VOs to CLFs and processes involved in it, establishing systems for maintaining books of records, developing institutional architecture, establishing fund flow mechanism, designing roles and

responsibilities of the CLF cadres at CLF. The learning from this exposure have been utilised in developing training modules & operational manuals for CLF.



Staff and community during training cum exposure visit of CLF

### STATUS OF VO REGISTRATION AND VO AUDITING

Table 5 shows, 46 VOs have been registered and 19 VOs have submitted documents for registration of VOs during the quarter.

Table 5: Status of VO Registration

Particulars	Total
<b>No. of VOs Registered</b>	<b>46</b>
Documents submitted to Assistant Registrar of District Cooperative Office for registration (no. of VOs)	<b>19</b>

### Auditing of Village Level organization

P. Jyoti & Co. was selected from the approved list of Chartered Accountant firms for auditing of VO books of accounts and other statutory records.

The books of accounts and other statutory records of 21 VOs have been audited for the establishment of financial and statutory system of the VOs.

The main focus is to have an overview of the VO accounting system and examining the pattern of management, delegation, general ledgers, loan ledgers, profit and loss account, sales register, stock book and purchase book. The auditors also suggested:--

- a. Proper custody and maintenance of movable and immovable properties.
- b. Proper maintenance of accounts relating to receipt and payment.
- c. To keep all the necessary registers and records required by the VOs.

### PARTNERSHIP WITH 'THE LIVELIHOOD SCHOOL', PATNA FOR DEVELOPING LEARNING CASE STUDIES

BRLPS have signed a short term contract with "The livelihood School" for developing case studies and building capacity of the staff so that they can impart training at various levels using case study methods.

The Livelihood School has been hired to-

- a. Develop 10 learning as case studies to be used as training material for capacitating VOs.
- b. Organizing a case writing workshop for project staff to enhance their case study documentation skills.
- c. Preparation of teaching notes of each case.
- d. Conducting of TOT on VO module incorporating the cases with the training cell staff.

As per the contract, "The livelihood school" organized a one day orientation programme on Case Study Methods for 30 project staff at BRLPS, Patna. A four day workshop was organized by "The livelihood School" at Gaya to capacitate project staff on case writing, in which 25 project staff participated from across the districts. Another workshop was organised by "The Livelihood School" in Patna in which 20 project staff participated. The livelihood School discussed with the project staff on case- lets and provided inputs to the case authors for developing a case let on themes like inclusion, appropriation of fund, rotation of unutilised fund, appraisal of community cadre etc.



## **Micro Finance**

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The major emphasis of the Micro Finance theme was on consolidating the efforts put in with respect to systems laid down and business processes at community institutions. In this context, within the Micro Finance Spectrum, the following were done to achieve the targets both in terms of quantity and quality:

### **TRAINING TO VO BOOK KEEPERS**

The project has been in a phase where the books of records at different levels of community institutions are being maintained as per the prescribed norms. However, there is a need to make improvement in it and work on the next generation issues like document up keeping, filing for audit purpose etc. And to achieve these objectives training was imparted to 60 VO Book Keepers in Gaya and Nalanda on standard accounting practices at VO level for audit purpose, standardization of filings and idle fund management so as to achieved uniformity across the project areas. At the same time 200 VO Book Keepers were imparted trainings on VO books of records across the districts.

### **TRAINING OF COMMUNITY CADRE ON MICRO PLANNING AT DISTRICT LEVEL**

The process of Micro Planning is at the very core of the project. The process has its importance as the community participates in totality and the decisions are arrived at through the process of discussion, availability of resources etc. It is in this context that training of community mobilizers was imparted on issues related to Micro-Planning. This helped in ingraining the knowledge related to MP at the community level. Altogether 167 community mobilizers were trained on issues of Micro Planning and they are expected to conduct Micro Planning in more sustained and participative way with the community institutions and

individuals. At the same time 479 Community Mobilizers were provided training on SHG books of records across the districts.

### **PREPARATION FOR FACILITATION OF BANK LINKAGES WITH MAINSTREAM BANKS**

One of the important factors that paved the way for bank linkages is the availability of stationery with bank branches. Unavailability of stationery becomes the limiting factor towards smooth transaction of financial flow to the community institutions like that of SHGs. In order to overcome the problem and pave the way for credit linkages, institutional arrangement has been made with all the important banks and stocking of the stationery has been ensured at the project level. Besides the support of stationery, due support was provided on all fronts to facilitate Bank Linkages with different Banks. This has led to an increment of Rs 8.61 Crores of lending in the 3<sup>rd</sup> quarter. Altogether 1605 SHGs were credit linked and 3951 groups got their savings account opened during the 3<sup>rd</sup> quarter. A credit linkage programme had been organized with support from Bank of Baroda (BOB) where more than 400 SHGs were credit linked worth Rs 2.12 crores. The importance of this credit linkage programme lies in the fact that deadlock with BOB was broken and process for further linkages was established. Besides the linkages made during the programme, number of other SHGs were provided with credit support across different BPIUs. This quarter saw development in terms of the breaking of the deadlock with different banks in the Kosi region. The result of the intervention made in the area of Kosi shall be evident in the next quarter as regards the savings account opening of the SHGs and their credit linkages. A lot of spade work has been done to facilitate credit linkage in the next quarter.

The planning has been done to ensure a cumulative loaning of more than 110 crore by the end of the fourth quarter. The status quo in terms of the bank wise linkages is provided at the fag end for development till 31<sup>st</sup> December 2011.

### **EMPHASIS IN KOSI REGION FOR IMPROVING THE INDICATORS RELATED TO COMMUNITY INSTITUTIONS AND BANKS**

The project has been witnessing slow growth as regards the MF progress in the areas of Saharsa, Supaul and Madhepura. The progress with Banks was becoming a limiting factor for capitalization of the community institutions and thus inhibiting the growth in the much desired area of Kosi region. Keeping this in view, a strategy has been chalked out with different banks of the districts on one hand and preparatory strategy has been made at BPIU level on the other. The purpose of the strategy has been to take a big leap on higher level of performance as regards the indicators with Banks are concerned. The result shall be

evident in the fourth quarter of the financial year 2011-12.

### **PREPARATION OF 1<sup>st</sup> DRAFT OF ACCOUNTING MANUAL FOR BOTH SHG AND VO**

The MF team has been instrumental in working towards preparing a draft manual to support the accounting procedures at the level of community institutions. This is likely to provide help in case of any difficulty faced at the community level. The draft has been prepared and the same has been shared with representatives from different districts. Effort has been made to simplify the ingrained issues of accounting in simple terms so that it is well understood at the level of the community cadre also. The final draft has been prepared and circulated by the MF team for the feedback. It is envisaged that due changes will be incorporated as per the suggestion and then the manual would be sent for printing.

### **STATUS OF JEEVIKA WITH RESPECT TO DIFFERENT BANKS**

#### **Snap - shots of the JEEViKA- Bank status till 31st Dec'2011**

Sl.	Bank Name	No. of SHGs Savings A/C Opened	No. of SHGs Bank Credit Linkage Done	Bank Credit Linkage Amount in Rs. Lakhs
1	State Bank of India	6842	3348	1317.96
2	Madhya Bihar Gramin Bank	4777	1887	686.45
3	Bank of Baroda	1720	923	385.50
4	Punjab National Bank	5446	2740	1306.25
5	Central Bank of India	2539	181	855.80
6	Uttar Bihar Gramin Bank	7890	4802	2192.45
7	Union Bank of India	604	174	59.43
8	Bihar Kshetriya Gramin Bank	2336	1247	590.55
9	Bank of India	2933	1378	619.4
10	Allahabad Bank	466	70	10.50
11	United Bank of India	719	218	97.60
12	Uco Bank	562	52	22.75
13	Canara Bank	305	275	117.50
14	Indian Overseas Bank	19	0	0
	<b>Total</b>	<b>37158</b>	<b>18975</b>	<b>8262.14</b>

# Livelihoods

## STATE LEVEL WORKSHOP ON “ZERO BUDGET NATURAL FARMING”

A four day State level workshop aimed at orientation, sensitization and training of farmers to facilitate natural farming methods, leading to improvement of soil health and reduction of expenditure on agricultural inputs was conducted at SK Memorial Hall from 28th Nov. to 01st Dec. Presence of Shri Subhas Palekar, renowned agriculturist, made the workshop a reverberating success with participation of over 1800 women farmers from all project districts apart from agricultural officials, people from various non- government organizations like PRADAN, ASA also attended the workshop. The Workshop also encouraged the small land holding farmers to adopt Low External Input Sustainable Agriculture (LEISA) for enhancing productivity levels.

The event was conducted with wide media coverage, invitation to policy level dignitaries & integrating their remarks in the planning and effective showcasing. The branding initiatives like placing key messages across, systematic material distribution, public display and training arrangements were arranged smoothly. Apart from that, the entire event was documented both in print and audio video to capture and archive the learnings and for use for future extension.



*Workshop on zero budget natural farming*

## AGRICULTURE

The Livelihood theme focussed on diversification and intensification of agricultural processes by introducing improved agricultural practices of mixed cropping, inter cropping and zero budget farming with maize-potato, moong-ladiesfinger, moong-palak etc. across the districts. Zero budget mixed cropping of maize – potato showed a bumper harvest with production of 1.25 quintals / katha of potato as against 50 Kg / katha of potato produced by traditional method of potato cultivation in Madhubani. Maize crop from this mixed cropping of potato-maize is still to be harvested.



*Cumulative difference between traditional potato yield and Zero budget SRI technique.*

Kitchen garden was piloted with 375 SHG members having small or no land holding in Purnia.

## LIVELIHOOD CADRES

Introduction of livelihood cadres in farm sector have shown significant scaling up of agricultural interventions across the districts. Kishan Diwas and Cluster Adhiveshan organized in Madhubani propagated the concept of “learning by seeing” and enhanced the knowledge base of the livelihood cadres.

## **SOLAR LIGHT**

Looking into the power crisis situation in rural areas, the project for the first time introduced the facility of providing solar lanterns to 500 households in Dharhar Jamuniya village of Dhamdaha block. The intervention has been developed as a solar charging model at the VO level. A technical person provides the villagers with the facility of recharging solar lanterns, repair and maintenance.



*Use of Solar Light*

## **SIKKI ART, SUJANI EMBROIDERY AND MADHUBANI PAINTINGS**

Shilp Sangh of Ranti (Madhubani) involved in Madhubani painting, Sikki Sangh of Jhanjharpur (Madhubani) and Sujani sangh of Sarfuddinpur (Muzaffarpur) participated in SARAS mela organized at India International Trade Fair (New Delhi) Madgaon (Goa), Hyderabad, and Bihar State Electricity Board ground (Patna). The mela provided artisans a market for their products and also an exposure about the demands of the market in terms of quality and variety of the products.

## **AGARBATI INTERVENTION**

Identification of SHG members involved in rolling of incense sticks (agarbatti) in our project areas of Gaya (Bodh Gaya and Dobhi blocks) and Nalanda (Rajgir and Nagarnausa blocks) was done. The identified SHG members were organized into 18 producer groups of 40 members each in Gaya (10 producers groups) and Nalanda (8 producer groups).

Capacity building of these SHG members was done by providing training to 5 members of each producer group at KVIC, Patna. One member from each producer group was also sent for training to ITC, Munger on agarbatti production.

## Jobs

The project has taken up skill development and placement initiative in a focused manner this year. The action plan and activity calendar has been prepared to achieve the target.

### DISTRICT WISE PLACEMENT REPORT

District	Cum. till Sep' 2011	Progress Oct-Dec' 2011	Cum. till Dec' 2011
Purnia	523	113	636
Gaya	102	308	410
Khagaria	100	25	125
Nalanda	107	99	206
Madhubani	174	108	282
Muzaffarpur	85	10	95
Kosi	14	67	81
<b>Total</b>	<b>1105</b>	<b>730</b>	<b>1835</b>

### STATUS OF TRAINING CENTRES

CIDC is running training centres 5 districts of Purnia, Saharsha, Khagaria, Nalanda and Gaya. It has trained 407 youths and placed 208 with placement of 51%. CIDC has done placement arrangement in advance with IVRCL at Vidhan Sabha-Patna site for the next batch.

### JOB FAIR

Large numbers of youths were mobilized to participate in job fairs at the block level in 20



blocks across 6 districts. The focus was to convert distress migration into planned migration in the unorganized sector by mobilizing the youth who have come to their native place during festive season from their destination places. More than 38,000 youth participated in job fairs in which, 635 youth have joined the organized sector. Youths are now showing interest and coming forward after successful organization of job fairs.

### SELECTION AND CAPACITY BUILDING OF JOB RESOURCE PERSONS (JRPs)

Twenty two JRPs participated in the job fair in their respective BPIUs. The JRPs have collected a large number of youth data sheet. All together the project was able to collect 28561 youth data sheets by 31 December 2011. A three day residential training for JRPs was conducted to build their capacity in terms of role clarity and performing quality work.

## Social Development

### HEALTH RISK INTERVENTION

Health saving and Health credit is introduced to protect the rural poor to meet their health crisis situations. This intervention focuses on reducing health related expenditure while promoting safe health seeking behaviour amongst the socially marginalized people. This community managed Health Savings initiative and Health credit is being implemented across the project through the Village Organisations (VOs), as Health Risk Fund.

#### HRF SAVING

During this quarter, 227 new VOs started health savings, bringing the total to 1955 VOs. Health saving has amounted to a total of Rs. 2.66 crore by the end of this quarter.

#### Access to Health Risk Fund

In this quarter, 273 VOs received HRF, by the end of this quarter; a total of Rs. 17.57

crore had been disbursed to 1496 VOs under the HRF intervention.

### HEALTH CREDIT

By the end of this quarter, a total of Rs 09.77 crore was disbursed as health loan to 23090 SHG members.

### FOOD SECURITY INTERVENTION

#### Intervention

The Food Security intervention is a community managed credit and food distribution mechanism, extended to the Self Help Groups, specifically to address the food requirement of the poor people in the communities.

#### Progress

During this quarter, 201 new VOs procured food grains. By the end of this quarter, a total of Rs. 23.64 crore was disbursed to 1373 VOs.

#### District wise cumulative achievement of Health Risk Fund:

Particulars	Gaya	Purnia	Muzaffarpur	Nalanda	Madhubani	Khagaria	Kosi	Total
No. of VOs started HRF saving	430	288	407	272	296	229	33	1955
Total amount of HRF saving mobilised (Lac)	58.36	35.81	45.88	30	56	38.07	2.36	266.48
Total no. of VOs received HRF-CIF	388	196	296	260	216	124	16	1496
Total HRF-CIF amount disbursed to VOs. (Cr.)	3.42	2.35	3.95	2.96	2.89	1.76	0.24	17.57
Total amount of loan disbursed (Cr.)	2.78	1.23	1.62	1.58	1.45	1.03	0.08	9.77
Total no. of members taken HRF Loan	9975	1772	1999	3693	4237	1272	142	23090

## Status of Food Security Programme by the end of this quarter

Particular	Gaya	Purnia	Muzaffarpur	Nalanda	Madhubani	Khagaria	Total
Total no. of VOs received FS –CIF	331	140	327	234	193	148	1373
No. of VOs completed 1st Cycle of food procurement under FS programme	224	95	248	180	148	45	940
No. of VOs completed 2nd Cycle of food procurement under FS programme	221	30	135	53	89	40	568
No. of VOs completed 3rd Cycle of food procurement under FS programme	40	18	54	10	34	25	181

## NUTRITION CARE CENTRE (NCC)

A proposal has been developed on community managed Nutrition Care Centre (NCC) to improve nutrition and nutrition seeking behaviour among pregnant women, lactating mothers and children upto 5 years of age. This proposal of NCC is for all the 60 villages in Alauli block of Khagaria, and Dobhi, Bodhgaya and Khizarsarai blocks in Gaya district. A pilot NCC has been initiated in Alauli in Sidhi VO where 5 pregnant and 13 lactating women are enrolled. All enrolled members regularly participated and took nutritious food thrice a day.



Specific indicators of the intervention amongst the pregnant and lactating women are weight gain during pregnancy, body-mass index during reproductive age and

anaemia amongst women. And amongst children, the indicators are Neonatal Mortality Rate (NMR), Infant Mortality Rate (IMR), birth weight, stunting, underweight etc.

## SANITATION AND HYGINE

In this component, the project primarily emphasised the promotion of safe disposal of human excreta by improving facilities and usage of sanitary toilets. However, we faced problems in providing capacity building support to VOs on the technical aspects of construction of toilets and in converging with line departments. Based on

these experiences, the project developed guidelines on Total Sanitation Campaign (TSC) and also prepared a policy paper for 'Swakchhta Mitra'. A one day orientation programme was organised at SPMU on TSC guidelines.



During this quarter, the theme emphasised on getting reimbursement of bills submitted to DWSC, as a result project was able to get reimbursement worth Rs. 7.21 lakh against bill submitted for 371 toilets. A total of 1759 toilets were constructed and 733 bills were submitted to WSC by the end of the quarter.

## **PUBLIC DISTRIBUTION SYSTEM**

Project encouraged the VOs to apply for PDS licences in places where PDS licences were cancelled by the government for some reasons. One hundred and ninety five applications were submitted to SDO offices for seeking licence for PDS. By the end of this quarter, 96 VOs were granted licence for operating PDS in various project villages.

### ***PDS system***



## **TRAINING**

### **Training on PDS**

The concerned project functionaries of Muzaffarpur, Nalanda, Purnia and Gaya participated in a two days exposure cum training programme on PDS held at Gaya in the month of October 2011. The licence holder VOs received one day training from the concerned Marketing Officers. The VOs

which were granted licence for PDS operations also received weighing machine and certificate from the concerned department.

PDS-CRP from three VOs of Bodhgaya visited JEEViKA operational districts and gave training to executive committee members of various VOs, which are holders of PDS licence.

### **Training to Balwadi instructors**

Currently 35 Balwadi Centres are being run by different VOs in the project area where 874 children from across the project area have been enrolled and are getting benefits. A 10 day training programme was organized in Patna in which 32 Balwadi instructors from different blocks participated. The training was on promoting early childhood care and education of children up to 5 years.

### **Training for increasing women participation in Gram Sabha Meetings**

One day training cum orientation programme was organised for staff and MGNREGA employees in Patna, in which SHG members of 30 panchayats from Dobhi (Gaya district), Alauli (Khagaria district), Lakhnour (Madhubani district), Musahari (Muzaffarpur) and Noorsarai (Nalanda district) blocks participated. Gram Sabha meetings scheduled after this orientation programme showed participation of over 12,000 women members in JEEViKA project villages. The women members submitted their individual plan for the coming financial year following which 8100 individual work plans under MGNREGA were approved by different Gram Sabha.



## ***Human Resource Development***

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### **TRAINING, WORKSHOP AND EXPOSURE**

State Project Manager-SD, M & E and IB & CB went for an exposure visit to Pudhu Vaazhu Project, Tamil Nadu from 26<sup>th</sup> to 31<sup>st</sup> December 2011. The exposure was for understanding:

- (a) The functioning of CPLTC- process of accreditation of community professionals, various systems, funding pattern for its establishment, structure and related areas.
- (b) VPRC and PLF- process of targeting of ultra poor and their inclusion in the core model, process and systems of formation of PLF and its functioning.
- (c) Differently Able Groups- process of identification, formation and various aspects of special groups.
- (d) Functioning of Tally based MIS system, process of concurrent monitoring and other M&E tools used in the project.
- (e) Community based insurance scheme.
- (f) Tribal strategy and working with the tribal groups, etc.

### **RECRUITMENT AND SELECTION**

One hundred and fourteen (114) vacant positions were filled against 246 waitlist candidates called for joining the various vacant positions in BRLPS. Accordingly 3 Thematic managers, 1 Training manager, 1 Finance manager, 6 Office assistants, 2 Livelihood specialists, 17 Area coordinators and 84, community coordinators joined BRLPS.

Fresh advertisement for 57 vacant positions of Project Managers (5), District Project

Manager(1), Project Associate (1),Data Administrator(1), Accountants –SPMU (2), Office Assistants-SPMU(1), Office assistants (16),Accountants (17), Block Project managers(2), Livelihood Specialists (4), Training managers (3) and Training Officers (3) have been published in various leading newspapers on 14th October 2012.

### **Selection of Community Coordinators through internship Process**

Written test for selection of Community Coordinators has been completed by SIDS on 20<sup>th</sup> Nov 2011, and a total of 1547 candidates have been shortlisted for second round of selection through village immersions scheduled from 16th January 2012 onwards.

### **INDUCTION TRAINING TO NEWLY JOINED STAFF**

Induction training was organised for newly joined Training Managers (2), Thematic Managers (9), Training Officers (6) , Block Project Managers (7), Finance Managers (2) and Project Associates (2) from 08<sup>th</sup> Nov - 12<sup>th</sup> Nov 2011.

Twenty eight Area Coordinators and eighty four Community Coordinators participated in an induction training organised at SPMU from 07<sup>th</sup> to 10<sup>th</sup> December 2011 and were later placed at DPCUs for one month village immersion, induction training and posting.

Induction Training was also imparted to the newly joined Office Assistants (6) and Livelihoods Specialists (8) from 17<sup>th</sup> to 22<sup>nd</sup> October 2011.

## ***Monitoring Evaluation & Learning***

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### **RURAL LIVELIHOOD MANAGEMENT INFORMATION SYSTEM**

After completion of the contract period on 25<sup>th</sup> August 2011 with Safal Solution Pvt. Ltd., project signed an Annual Maintenance Contract (AMC) with Safal Solutions Pvt. Ltd. for maintenance of MIS. During this period, project has successfully maintained the MIS software in coordination with Safal Solutions and extended support to Data Entry Operators at BPIU level. VO Receipt and Payment online module was designed and rolled out during this period. 44 Data Entry Operators were trained on this module, 2547 VO profiles were made online and Receipt & Payment transactions of 1461 VOs were made online across 44 BPIUs of eight districts till Dec11.

Project has done an agreement for AMC of Blade Server from Safal Solutions Pvt. Ltd. Internet distribution at SPMU configured from Blade Server as well as mail server has been configured. Deployment of mail is under process. Renewal of AMC for desktop at SPMU was done with HCL Info systems Ltd. Proper Logbook was maintained and issues were resolved on time. Tally ERP 9 software was installed and configured at new BPIUs of Kosi region.

Training on SHG books of records as well as MIS data collections were imparted to ACs, CCs and CMs. All types of profiles like SHG profile, members profile and Bank details were entered into the MIS by the ITFTs.

#### **E-Book keeping at VO level**

During this quarter, after the procurement of laptops, the agency rolled out the VO & SHG Module and transformed the manual books of record to the



electronic books of record. All the 20 VOs were trained on the “management of laptop” and movement of laptop from one SHG to another. The Agency also trained 4 Book Keepers and 6 CMs on making entries in the Laptop.

#### **PROCESS MONITORING**

The Process Monitoring of the project was started in January 2009 to establish a monitoring mechanism on qualitative, responsive, dynamic and adaptive basis. The process monitoring was intended to assist the project team and other stakeholders in better understanding of processes for conversion of inputs into outputs, issues critical in the conversion process and actions necessary to increase the effectiveness of the project interventions. The process monitoring support to the project continued during 2010-11. The Agreement with SUTRA Consultant expired in June, 2011.

Further advertisement was floated in responses to which EOIs from 41 agencies have been received which are being processed.

#### **IMPACT EVALUATION**

BRLPS, in consultation with World Bank decided to conduct an impact evaluation of the project by involving a third party agency through household survey. “GfK Mode” has been selected for Impact Evaluation of the Project through advertisement & competitive processes (QCBS method of procurement). The agency completed first round study in 450 villages across 180 Panchayats in the 7 project districts in Bihar. Within each village, community members have been interviewed and data in different household module were filled up. The Detailed Report has been submitted by the agency. As per the final report of the 1st round, all the concerned BPMs and DPMs were asked to enter in the Treatment Panchayats.

## **Communication**

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### **MOBILIZING JOB CAMPAIGNS IN VILLAGES**

The period between Diwali and Chhath is the time, when the migrant youth members of the state normally come back to their villages to celebrate. Taking this opportunity, a strategic mobilization campaign for identification and mobilization of the youth in various blocks was conducted between 25th and 31st Oct'11. Various steps were taken to impress migrating youth and to make the campaign a resounding success. Distinct informative banners with attractive captions, key messages and photographs were placed at strategic locations at the hamlet level to disseminate information and build awareness among the youth to participate in the registration process.

An innovative component developed and executed was the designing of publicity vehicles / vans to reflect the objectives of the campaign, which also dispersed key information en-masse through specially designed audio CDs. The vans were made attractive with vinyles, panels and public address system. The vans moved in villages to spread the message and invite the youth to enroll. The audio CD contained clear announcement about the registration and job fairs schedule along with the motivational songs on various themes of the project.

A descriptive flier was also designed keeping in mind the targeted audience, highlighting the key points and process about availing the services of the campaign. It was prepared with case studies and in a simple conversation language. The same was distributed widely during the campaign. This ensured selection of 1500 candidates for various job opportunities.

### **DEVELOPMENT OF SWI FLIP CHARTS**

The system of wheat intensification has scripted a success story of its own in all the project areas. The processes and procedures concerning the system of wheat intensification have been amply reflected through the flip charts, an innovative effort to simplify the steps of the wheat intensification process thereby augmenting the learning process of Wheat intensification. These materials were dispersed to the concerned village resource persons. The simple and relevant approach envisaged in the flip charts ensured dissemination of correct and timely information to the targeted audience.

### **PROFESSIONAL CONSULTATION FOR AUGMENTING COMMUNITY LEVEL COMMUNICATION PRACTICES**

As part of developing Behavior Change Communication module, ICON Communications, conducted training need analysis in four districts and secondary data analysis in order to access the gaps in the various facilitation channels between the staff and community members. Similarly, an assessment exercise was conducted under Communication Need Assessment based on Knowledge, Attitude & Practice in order to identify relevant gaps and to derive an appropriate strategy through multiple tools and technology, for facilitating better communication amongst the various stakeholders.

### **TRAINING OF MANAGERS AND COMMUNITY MEMBERS ON PROCESS DOCUMENTATION**

Process documentation has been identified as one of the key enablers for disseminating as well as archiving information for future reference. In this context, Vision EIS

consulting has been entrusted with identifying key process documentation modules and training managers as well as community members on these modules to facilitate a relevant and uniform process documentation strategy across the organization. Vision EIS conducted training need analysis in three districts involving field level staff and community cadres for the said purpose.

### **INNOVATIVE MEASURE OF NURTURING CULTURE AS LIVELIHOODS**

One of the most innovative measures started in this quarter has been the augmentation of cultural activities for livelihoods. I-Land Informatics, which shares a similar vision, and having the expertise of shaping our idea has visited and identified various cultural activities that can be nurtured to provide a source of income to our community members and preserve our cultural heritage presently on the verge of extinction. A baseline and Knowledge Attitude & Practice Study was conducted, which identified 1200 artists in 95 villages of 60 GPs in 18 blocks around 9 project districts. As per the KAP study the art forms can be categorized broadly into five sectors: Lok Geet, Lok Gatha/ Natak, Lok Nirtya, Tribal Song & Dance and some Folk presentations with Madhubani paintings.

### **JEEViKA CALENDARS & DIARIES 2012**

The JEEViKA calendars for the year 2012 have been developed to reflect the true colors and aspirations of the community members whose contributions have scripted a resonating revolution - encompassing change in their lives. These were printed in large number and are being sent to all SHGs and their federations not only to be displayed, but also to be used



throughout the next year as carrier of project messages and IEC material. The case-studies and success stories have been placed in the material to create ownership among the primary stakeholders. Besides, this is an important tool for governance mechanism as all the numbers related to administration, grievance redress cell and right to information were placed in it.

The Diaries for the year 2012 have been developed keeping in mind the use at community professional level. It has been developed not only as a branding component but also as a



governance tool carrying important phone numbers of project officials and line departments. The diaries intended to reach to all community cadres so as to ensure that they are well informed and have access to the support systems apart from its use by the staff and distribution to dignitaries, partners and other stakeholders.

### **PLACING SRI DISPLAY BOARDS**

Every village, where SRI/SWI is being taken up identified a demonstration plot and that plot was supported with a display board, which contained the area, variety, VRP/ Farmer's name, date of sowing etc. This enabled the branding as well as common monitoring of the activity apart from displaying key messages of an activity under accountability framework. 820 SRI/SWI display boards in various demonstration plots were installed by this quarter. Besides, providing identity cards for all the cadres by the federations and signage board's installation for the VOs have been initiated across all



districts during this period.

## Procurement

### CONTRACT AGREEMENT WITH PARTNERS

Following contracts have been finalized with different partners during this quarter.

#### SELECTION OF FIRM FOR VO AUDIT

Agreement with the following auditing agencies has been made for VO audit in six districts.

Sl.	Auditing agency	Districts
1.	M/s. Ranjan Shishu & Associates	Nalanda
2.	M/s. Chanakya Ashok & Co.	Khagaria
3.	M/s. Dilip Churiwal & Associates	Muzaffarpur
4.	M/s. N. R. Baid & Co.	Gaya
5.	M/s. R. N. Singh & Co.	Madhubani
6.	M/s. Singh Ray Mishra & Co.	Purnea

#### PROCUREMENT OF GOODS & SERVICES

- i. Extension of contract for hiring of DEOs till January 2012 has been completed.

- ii. Purchase order has been issued for printing and supply of JEEViKA Diaries

Name of Agency	Name of Contract	Contract Value in INR excluding taxes
The Livelihoods School	Developing Case Study and Building Capacity of Staff to Impart Training on Case Study Methods in JEEViKA	575000
Safal Solutions Pvt. Ltd.	Maintenance of JEEViKA MIS and Blade Server	1499000

and Calendar - 2012.

#### WBR NUMBER

WBR Number for contract with “The Livelihoods School”, “i-Land Communications” and “Icon Communications” has been received from the World Bank during this quarter.

#### PREPARATION OF PROCUREMENT PLAN

Procurement plan of SRLM for the first 18 months has been prepared and submitted to NRLM/ NMMU for approval.

## Finance

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### STATUTORY COMPLIANCE

Compliance of Statutory Audit for the period of 2010-11 has been submitted to WB and CAA & A. TDS of IT and VAT till December 2011 has been deposited. EPF and GPF amount till December 2011 have been deposited. Utilization certificate of funds received from the Finance Department till December 2011 have been submitted to the Finance Department.

Internal Audit for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of period 2011-2012 of SPMU, DPMU and BPIU

have been completed. And the Internal Audit reports of DPMU and BPIU have been submitted.

All the district managers were oriented on financial fund management. DPCU Khagaria has been identified as pilot district for implementation of district accounting centre.

### FINANCIAL ACHIEVEMENT

**Budget allocation and expenditure incurred in 3<sup>rd</sup> Quarter for FY 2011-12**

SI	Component	Budget for the 3rd Quarter	Expenditure in 3rd Quarter	% Expenditure in Q3
1	CID	2687.52	554.3	21%
2	CIF	5081.77	866.7	17%
3	STAF	381.69	1.98	1%
4	PM	714.83	247.91	34%
<b>Amount in Lac</b>		<b>8865.81</b>	<b>1670.89</b>	<b>18.84%</b>

## Annexure - 1

### MANPOWER STATUS DURING THE QUARTER AT SPMU, DPMU AND BPIU LEVEL

In this quarter the status of manpower at different level is given in the following table:

Sl.	Positions	Required no.	Status till 30 <sup>th</sup> Sept. 2011	Progress during the quarter		Status till 31 <sup>st</sup> Dec. 2011
				Staff joined	Staff left	
<b>State Project Management Unit</b>						
1	CEO	1	1	-	-	1
2	OSD to CEO	1	1	-	-	1
3	CFO	1	1	-	-	1
4	Administrative Officer	1	1	-	-	1
5	State Project Manager	9	9	-	-	9
6	Procurement Specialist	1	1	-	-	1
7	Finance Officer	1	1	-	-	1
8	Project Manager	12	6	-	-	6
9	Procurement Officer	1	1	-	-	1
10	System Analyst	2	2	-	-	2
11	Data Administrator	2	1	-	-	1
12	DTP operator cum Designer	1	1	-	-	1
13	Project Associate	9	6	2	-	8
14	Accountant	5	4	-	-	4
15	Office Assistant	6	5	-	-	5
16	Procurement Assistant	1	1	-	-	1
17	Cashier	1	1	-	-	1
18	PA cum Steno	2	2	-	-	2
19	Store Keeper	1	1	-	-	1
	<b>Total</b>	<b>58</b>	<b>46</b>	<b>2</b>	<b>-</b>	<b>48</b>
<b>The manpower status increased from 79% to 82% during the quarter</b>						
<b>District Project Coordination Unit (Manpower including 11 blocks from Kosi region)</b>						
1	District Project Manager	9	8	-	-	8
2	Training Manager	9	4	2	-	6
3	Manager - Livelihoods	9	7	1	-	8
4	Manager – SD	9	5	2	-	7
5	Manager - Microfinance	9	7	1	-	8
6	Manager - Jobs	9	6	1	-	7
7	Manager - Communication	9	4	2	-	6
8	Manager - M & E	9	3	2	-	5
9	Finance Manager	9	4	2	-	6
10	Training Officer	27	17	6	2	21
11	Accountant	9	6	-	-	6
12	Office Assistant	9	6	-	-	6
	<b>Total</b>	<b>126</b>	<b>77</b>	<b>19</b>	<b>2</b>	<b>94</b>
<b>Notes: The Manpower strength increased from 61% to 75% during the quarter</b>						
<b>Block Project Management Unit</b>						
1	Block Project Manager	55	43	7	5	45
2	Chief Executive - WFPC	4	1	-	-	1
3	Livelihoods Specialist	55	8	12	1	19
4	Area Coordinator	183	164	28	44	148
5	Accountant	55	39	-	-	39
6	Office Assistant	55	28	6	2	32
7	Community Coordinator	825	683	84	219	548
	<b>Total</b>	<b>1232</b>	<b>966</b>	<b>137</b>	<b>271</b>	<b>832</b>
<b>BPIU Manpower status decreased from 78% to 68% during the quarter.</b>						

## Annexure - 2

Status as on 31<sup>st</sup> December, 2011

Sl.	Indicators	Gaya	Nalanda	Muzaffarpur	Madhubani	Purnia	Khagaria	Kosi	Total
1	Village intervened	991	351	489	258	279	112	251	<b>2731</b>
2	SHG formed	9576	6535	7708	6236	7052	4201	5364	<b>46672</b>
3	No. of VOs formed	684	452	513	408	422	290	175	<b>2944</b>
4	No. of SHG part of VO	7074	3191	5359	4481	4433	4602	1635	<b>30775</b>
5	SHG having bank account	7623	5492	6004	4542	6479	3517	2339	<b>35996</b>
6	SHG credit linked with bank	5178	2777	2870	4005	2922	1929	393	<b>20074</b>
7	Saving amount mobilised (In Lakh as per MIS online)	684	341	440	395	432	277	310	<b>2879</b>
8	Interloaning amount mobilized (In Lakh as per MIS online)	1493	1288	1193	1193	1185	1105	462	<b>7919</b>
9	VO having bank account	549	367	426	296	314	222	57	<b>2231</b>
10	No. of group received ICF	6485	4364	4618	4193	4172	2348	1495	<b>27675</b>
11	No of VO participating in FSF	330	218	327	201	149	177	4	<b>1406</b>
12	No. of VO participating in HRF	376	267	315	219	171	178	0	<b>1526</b>
13	No. of SHG members made signature literate	69587	29139	79254	52819	86136	26492	18968	<b>362395</b>
14	No of SHG members registered in VO for SRI (in 2011)	31110	11231	17556	15667	22232	8690	10791	<b>117277</b>
15	No of SHG members registered in VO for SWI (in 2011)	12660	5298	15070	8196	29233	4596	0	<b>75053</b>
16	DCS formed	0	56	61	0	0	35	0	<b>152</b>
17	No. of youth provided jobs	424	144	99	269	735	122	14	<b>1807</b>
18	No. Of SHG members linked with insurance	17000	6200	17800	16090	9100	13600	0	<b>79790</b>





**JEEVIKA**

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